

Financial Policy Information

Withdrawal and Refund Policy



The information below is provided to help you **estimate** your charges for the upcoming year, and explain billing and payment policies at WWC. After Fall registration and billing is completed, view your account on MyWWC to see your actual charges. Accepted Financial Aid awards will credit your account with pending aid. If you anticipate receiving Aid, you must complete the Financial Aid process for the credits to appear on your account. If you have questions about the billing process, email studentaccounts@warren-wilson.edu. For Financial Aid questions, email finaid@warren-wilson.edu.

Academic Year 2019-2020	Residential Student		Off Campus (Day) Student	
	Fall 2019	Spring 2020	Fall 2019	Spring 2020
Charges				
Full-Time Tuition (12-18 credits per semester)	\$18,300.00	\$18,300.00	\$18,300.00	\$18,300.00
Student Comprehensive Fees	\$232.00	\$232.00	\$232.00	\$232.00
Technology Fee	\$150.00	\$150.00	\$150.00	\$150.00
Transportation Fee	\$30.00			
*Room (double) & *Board (Open Dining with \$25 Flex, \$15 Sage, per semester)	\$5,650.00	\$5,650.00		
NC Sales Tax on Meal Plans	\$103.00	\$103.00		
Day Student Fee			\$500.00	\$500.00
Estimated total basic charges per semester for continuing student++	\$24,465.00	\$24,435.00	\$19,182.00	\$19,182.00
New/Transfer/Readmit Security Deposit	\$400.00		\$400.00	
Readmit Fee	\$75.00		\$75.00	
Estimated total basic charges per semester for readmitted student++	\$24,940.00	\$24,435.00	\$19,657.00	\$19,182.00
New/Transfer student Orientation Fee	\$260.00		\$260.00	
Estimated total basic charges per semester for new/transfer student++	\$25,200.00	\$24,435.00	\$19,917.00	\$19,182.00
Mandatory Health insurance charged in full at beginning of Fall term – Students starting in Spring term are charged spring portion only (\$725) - Charge may be waived for self-insured who complete online waiver by 9/27/2019.	\$1,246.00		\$1,246.00	
Additional Charge for Plus Meal plan-total \$100 Flex, \$30 Sage, per semester	\$90.00	\$90.00		
Additional Charge for Premium Meal plan-total \$200 Flex, \$40 Sage, per semester	\$200.00	\$200.00		
Private room fee (limited availability)	\$1,000.00	\$1,000.00		
Credits over 18	\$763 per credit			
Course/Lab fees	various: based on course registration as of last drop/add date			

++Estimated charges-other fees may apply, view your student account online. Charges are finalized on the last drop/add day each Semester

Additional information concerning college charges, fees, fines, refunds, and payment policy is available on the Student Accounts webpages at MyWWC

To estimate Fall payment due: Take total basic charges amount from table above; New/Transfer/Readmit students, subtract the \$300 deposit you paid. If you have received a Financial Aid award, subtract only the Fall accepted awards from the Fall total charges and add in any meal plan upgrade, insurance, overload fees, etc., if applicable.

Fall Payment Due Dates:

July 1, 2019 for New/Transfer Students

July 15, 2019 for Continuing/Readmitted Students

Payment must be made in full for the Fall Semester (or an approved payment plan must be in place) within 30 days of the due date. Late payment fee will be assessed on accounts that are past due.

Monthly Payment Plan: Payment plan must be in place by payment due date. Payment may be made in monthly installments by arranging a contractual agreement with Tuition Management Systems (TMS); online at www.afford.com or by phone at (888) 713-7234. There is an enrollment fee to set up a payment plan, and late fees apply if monthly installments are past due. Enrollment fee and first month(s) payment must be made for payment plan to be approved. To estimate payment plan amount for a full year plan, **combine** Fall and Spring total charges above and subtract Fall and Spring accepted awards. New/transfer/readmit students should also subtract the \$300 deposit paid. For more information about payment options, visit <http://www.warren-wilson.edu/student/student-accounts/payment>.

MyWWC: Student charges can be viewed on the student portal MyWWC. Billing statements may be generated and printed at Student Account, under Billing&Aid. Notification that upcoming semester charges have been added to account will be sent to students' WWC email address and authorized users. Recipients of the electronic billing notifications are expected to login to MyWWC to view the bill and arrange payment. Students are responsible for checking email for electronic bill notifications and making payment on time. It is the student's responsibility to view the account on a regular basis to prevent any problems with their account, and to monitor their WWC email for billing notifications. If a student sets up an authorized user in MyWWC, that person will also have access to view and pay the student account. View your financial aid awards on [Net Partner](#).

***Room charges** are based on double occupancy for the regular academic period of the semester. Students on campus during breaks (for academic reasons) will be charged an additional amount for room/board. Private rooms are an additional \$1,000.00 per semester. Due to the limited number of available private rooms, advance billing is not generally available. Payment must be made at the time the request for a private room is granted.

***Open Meal Plan** provides open dining service at Gladfelter and meals at Cowpie, along with \$25 flexible spending dollars for use at Gladfelter, the Owls' Nest and Cowpie, and \$15 flex dollars for use at Sage Café. The Plus and Premium meal plans add additional flex spending dollars as described below. **NC sales tax will also be charged on meal plans, per state law.**

Room and Board Options (ALL students living on campus are required to be on a meal plan)

Double Occupancy **Room** with **Open** meal plan - open plan with \$25 flexible and \$15 Sage declining balance per semester - \$5,650.00
 Double Occupancy **Room** with **Plus** meal plan - open plan with \$100 flexible and \$30 Sage declining balance per semester - \$5,740.00
 Double Occupancy **Room** with **Premium** meal plan- open plan with \$200 flexible and \$40 Sage declining balance per semester - \$5,850.00

Work Program Award: The work program financial aid award for resident students is paid directly to each student account monthly, as earned, for hours worked, recorded, submitted and approved on a timecard in accordance with WPO guidelines. A student is allowed to defer initial payment for the semester for the amount of the work contract awarded. The student is responsible to pay the full balance due on the account whether or not he/she has completed the work contract at the end of each semester.

State Prepaid Tuition or College Savings Plans: Documentation of the payment amount that will be made to your account by a third party state prepaid tuition or college savings plan (e.g. a 529 Plan or Florida Prepaid), should be sent to the Student Accounts Office by mail or email studentaccounts@warren-wilson.edu, to request a deferral. Contact the third party early to authorize disbursement to Warren Wilson College. Deferrals are lifted soon after the beginning of the semester. If the deferred payment does not arrive, for whatever reason, the balance due must be paid immediately to keep the account in good standing.

Outside Scholarships: If you have received an outside scholarship, send a copy of the award letter to the Financial Aid Office as soon as possible.

Payment: In order to register for classes, a student must agree to pay in a timely manner all financial obligations to Warren Wilson College which are incurred during the entire tenure of enrollment at Warren Wilson College and in accordance with published policies of Warren Wilson College. This agreement covers payment of tuition, and where applicable, room and board or day student fees, and any other fees, fines or charges in accordance with policies established by the college.

Failure to pay will result in the following charges and penalties:

- If payment in full is not made or arranged with an approved payment plan within 30 days of the due date, a late payment fee will be assessed on the account (\$30 late fee on past due balances \$200-300, \$40 late fee on past due balances \$500-1,500, \$50 late fee on past due balances over \$1,500).
- If payment is not made or arranged prior to the start of classes or payment plans are defaulted during the semester, registration may be dropped for non-payment of account.
- Failure to remit required payments will prevent release of diploma, graduation, registration and/or release of transcripts, and Warren Wilson College may utilize all legal avenues available to pursue delinquent payments, including cost of collection efforts (within guidelines of North Carolina State Law).
- Payment Plans contracted through Tuition Management Systems are subject to enrollment fees and late payment fees.
- There will be a \$25 fine for each returned check. After 3 returned checks, payment must be made by credit card, cash, or money order.

Withdrawal/Refund policy: Students are not responsible for the balance of the semester charges and required/applicable fees if the college receives a written notice of withdrawal before the first day classes begin. If enrollment is canceled on the first day of classes or after classes begin, for whatever reason, the tuition, room and board for the semester is accelerated depending upon the period of time the student has been enrolled. Fees are not refundable. Financial Aid will be reviewed and adjusted/reduced according to Federal guidelines if withdrawal is before 60% of the semester has been completed. Federal guidelines for calculating return of Financial Aid are different than the tuition refund policy, so a return of funds may result in a balance due to Warren Wilson College.

The following refund policy will be in effect for each semester:
Tuition, fees, room/board: 100% refund if withdrawal is before the first day of classes
After first day of classes but before the end of week seven, tuition, room and board* charges will be refunded as follows:
90% refund if withdrawal is before the end of the first week of classes
80% refund if withdrawal is before the end of week 2
70% refund if withdrawal is before the end of week 3
60% refund if withdrawal is before the end of week 4
50% refund if withdrawal is before the end of week 5
40% refund if withdrawal is before the end of week 6
30% refund if withdrawal is before the end of week 7
No refund if withdrawal is after the end of week 7
*For residential students, withdrawal date for refund purposes is the date student is officially checked out of student housing or the last day of attendance, whichever is later.
Work credits are paid to student account as earned.
Fees are not prorated or refunded
After the end of week seven:
No refunds of tuition, fees, room or board
Work credits are paid to student account as earned

FERPA: FERPA (Family Educational Rights and Privacy Act) prohibits Warren Wilson College from providing certain information regarding student records to any third party, *including parents*. Unless the student completes a FERPA Release Authorization form, we are unable to share details including (but not limited to) tuition, fee and other account charges, student account payments and student account status, and tuition overpayment refund checks with anyone other than the student, regardless of who has remitted payment to the student's account. Please contact the Registrar's Office to obtain the FERPA Release Authorization form.

Disclosure: Federal regulations concerning the Truth-in-Lending Act require the following technical disclosure of terms of payment and credit. The payment of a student's obligation to Warren Wilson College will be governed by this Payment Agreement, the Student Handbook and the Academic Catalog. Charges for tuition, room, board and fees for each academic year are published on the Student Accounts webpage. Warren Wilson College is a non-profit institution of higher learning. As such, student receivable accounts are considered to be educational loans offered for the sole purpose of financing an education and are not dischargeable in bankruptcy proceedings. Full payment of tuition and fee charges for each semester is due by the payment due date for each semester. Payment for the Fall Semester is due by July 1 for new students and July 15 for returning students. Payment for the Spring Semester is due by December 15, and payment for the Summer Semester is due by May 15. There are no monthly payment plans for the Summer Semester.

If a monthly payment plan is not in place, or the balance due is not paid in full within 30 days of the official due date, a late payment penalty will be assessed. Students will not be allowed to check-in to the dorms or begin classes if there is a balance due on the account.

If Warren Wilson College defers payment of a student account balance based on certified, guaranteed federal or state funds, or any other aid, and if that award is later reduced, denied or declined, the outstanding account balance will be due immediately and late payment fees and other penalties may apply. Students should consult the student handbook regarding other fines/fees (i.e. dorm fines, parking fines, library fines, etc.).

In case of an error on your account, send your inquiry in writing to the Student Accounts Office, Warren Wilson College, P.O. Box 9000, Asheville, NC 28815, and include the student's name, student ID, and the reason for the dispute. You remain obligated to pay the charges on your account not in dispute, but you do not have to pay any amount in dispute until such time as the College either corrects the error or denies the appeal. During the same time, the College may or may not take any action to collect disputed amounts or report disputed amounts as delinquent. Your notice in writing must reach the Student Accounts Office within 60 days after the charge was applied in order to preserve your rights under the Federal Truth-In-Lending Act.